

## Frequently Asked Questions

### **What is the New Jersey Psychiatric Advance Directive Registry (NJPAD)?**

The New Jersey Department of Human Services, Division of Mental Health and Addiction Services (DMHAS) contracted with U.S. Living Will Registry to manage and maintain a voluntary, secure internet-based registry for Psychiatric Advance Directives (PADs). NJPAD is a web-based registry, available to you 24/7.

### **How do I register my PAD?**

Register online at [NJPAD: New Jersey Registry](#) and click on “Create Account” button at the bottom of the screen.

Next to the “Psychiatric Advance Directive” document type, click on the “Choose File” or “Browse” button. You will be directed to a page where you browse the location of your PAD on your computer. The PAD must be in PDF format. Follow the instructions in the blue box in “Manage My Documents.” Once your PAD is uploaded, it will be considered “Pending” until a Registry Specialist ensures it can be opened and read. Allow one day before attempting to view your PAD in your file.

### **How do I view and update my PAD after it is uploaded and approved?**

Login to the U.S. Advance Care Plan Registry (USACPR) *powered by* the U.S. Living Will Registry (USLWR) website at [www.uslwr.com](http://www.uslwr.com). Click on the Blue Login Button and select from the drop-down menu “Personal Account Login.” You will be asked for your username and password (this is the information you provided when you registered).

Under the “Manage My Documents” section, click “Upload or Replace My Documents.” To view your PAD, click on “View Doc” to see and print your PAD.

If you want to update your PAD with a newer version, select “Choose File” or “Browse” button, and select the newer PAD that is stored on your computer or other electronic device. You must upload a complete PAD so that the full document will replace the existing PAD in your account. Follow the instructions in the blue box in “Manage My Documents.” Once your PAD is uploaded, it will be considered “Pending” until a Registry Specialist ensures it can be opened and read. Allow one day before attempting to view your PAD in your file.

### **How do I revoke my PAD?**

If you wish to revoke your PAD, contact the U.S. Living Will Registry at 1-800-548-9455. Your PAD will no longer be accessible for viewing by anyone.

### **Is my PAD secure and safe?**

This online registry is held in a confidential and secure site. Documents transmitted via the registry are protected by state-of-the art data encryption technology meeting current HIPAA privacy requirements.

### Where can I find resources and other information about PADs?

- Mental Health Association New Jersey (MHANJ) Resource Links and Forms: <https://www.mhanj.org/2017/12/13/psychiatric-advance-directives/>
- Disability Rights New Jersey (DRNJ): <http://www.drnj.org/Psychiatric%20advance%20directives.htm>
- Mental Health America: <https://mhanational.org/resources/psychiatric-advance-directive>
- National Resource Center on Psychiatric Advance Directives: <http://www.nrc-pad.org/>
- Judge David L. Bazelon Center for Mental Health Law: <http://www.bazelon.org/our-work/mental-health-systems/advance-directives/>

### Who can help me if my PAD is not followed or answer questions I might have about my PAD?

- **DRNJ:** 1-800-922-7233; <http://www.drnj.org>
- **MHANJ:** 1-866-202-HELP (4357) or MHANJ Government Affairs team at 973-571-4100 ext. 133 or <http://www.mhanj.org>
- **DMHAS:** 1-800-382-6717
- **Managers at Wellness and Recovery Centers**

### If I have questions about uploading my PAD, who do I contact?

Contact USLWR technical support:

Help Desk Phone: 1-800-LIV-WILL (1-800-548-9455)

Help Fax Number: 1-908-654-1919

Help Desk E-mail: [support@uslwr.com](mailto:support@uslwr.com)

Help Desk Hours: Monday-Friday, 9:00a.m. to 5:00 p.m. EST

Help Desk Mailing Address: U.S. Living Will Registry  
PO Box 2789  
Westfield, NJ 07091-2789